

Advent Lutheran Church
Neighborhood Festival
Saturday, August 13, 2022 4 PM to 7 PM

If your application is accepted, you will receive an information packet via e-mail at least 7 days prior to the event date. For additional information contact Joan LaRose at (480) 244-8753 or joanlarose@gmail.com

REQUIREMENTS:

- Applications MUST be submitted by 8/1/22.
- All Vendors are responsible for collecting and paying applicable taxes and for obtaining required licenses or permits. For more information, call the City of Westminster at 303-658-2162 the Colorado Department of Revenue at 303-238-3278, or visit www.taxcolorado.com.
- All Vendors must provide their own covered and weighted tent, and equipment (tables, chairs, etc.) Staking down tents will NOT be permitted. If your tent is not weighted down, you may be asked to leave and no refund given.
- NO electricity will be available for vendors to use in their spaces.
- Set up can begin at 3 PM and Festival will start at 4 PM and end at 7 PM.
- Please list a day-of telephone number so that you can be reached should any foreseen circumstances develop.
- You are responsible for any trash that you have.
- Food Vendors must lay down a tarp or cardboard to catch grease and waste. All Food Vendors must be registered with the Tri-County Health Department for this event. For more information, call (303) 439-5961 or visit tchd.org If you do not comply, you may be asked to leave the event with no refund.

GENERAL INFORMATION:

- Please have all information and your space fee submitted before the deadline.
- Vendors will be assigned 10 x 10 spaces. Cost is \$30
- Checks should be made out to Advent Lutheran Church. Mail with application to Advent Lutheran Church, 7979 Meade St., Westminster, CO 80030
- Spaces are assigned on a first come, first-served basis after review and acceptance.
- Applicants will be notified via email if they are accepted into the event. Advent Lutheran Church will select vendors that are in the best interests of this event.
- Vendors for similar types of handmade products will be accepted. However, commercial company products (i.e. Pampered Chef, Tupperware) will be limited to one vendor per company.
- Cancellations/Refunds: If the event is cancelled, you will be refunded space costs paid.
- Net proceeds raised from space costs paid will benefit Growing Home, a local non-profit.

Vendor Applicant Information

Name

Company Name

Email

**Phone Number
(day of)**

Address

**List all that you are
selling, giving away
doing at the event**

I understand all REQUIREMENTS and General Information for this event.

All Vendors are responsible for collecting and paying applicable taxes and for obtaining required licenses or permits. Vendors not accepted to the event will be fully refunded.

Advent Lutheran Church is not responsible for lost, damaged, or stolen items at the festival, not responsible for injuries that may occur.

I hereby shall indemnify and defend Advent Lutheran Church, their successors, agents, and assigns, harmless against all claims, losses, expenses, liabilities, and damages, arising out of my participation in the event. I agree to abide by all rules set forth herein.

Advent Lutheran Church assumes no responsibility for the safety of my equipment, my booth, my body, or my agents resulting from any cause including my negligence or the negligence of others.

I, the undersigned, agree to the terms above.