

**Advent Lutheran Church  
Volunteer Service Description**

**Greeter**

***Task***

1. Greeters meet attendees at the main door, pass out programs, and direct attendees as they arrive to places they would want to sit (as necessary).
  - i) Treat first time visitors as guests of God, not strangers.
  - ii) Smile at everyone and offer your hand.
  - iii) Look people in the eye and smile.
  - iv) Take the initiative, don't wait for visitors to initiate conversation with you.
2. Remind attendees of current Covid protocols at they enter.
3. Direct attendees to sign-in and name tag stations.
4. Greeters may help with the offering collection or communion if needed.
5. After service, go back through the church and pick up any trash or left behind items.

***Impact***

1. Your service will provide Advent with a welcome, smiling, warm, welcoming face at the door as guests arrive.
2. Your service will show the congregation the hospitality of welcome as they enter for services and events.
3. Your service will create a welcoming atmosphere, especially for those who are not familiar with Advent.

***Timeframe***

1. Your service lasts for a term of one calendar year, from January 1 to December 31.
2. Service hours vary, depending on service or event, usually 15 minutes prior to the service or event and a few minutes afterward.
3. A schedule is arranged with prior sign-ups, with volunteer shifts for Sundays per calendar month and special services and events as they occur.